

**Crescent Leadership Academy
Special Board Meeting Minutes
Thursday, December 4, 2014
5:30 pm @ Crescent Leadership Academy
4300 Almonaster Blvd.
New Orleans, LA 70126**

Board Members:

Present: Maurice Lightfoot, Sean Trimber, Helen “Ginger” Berrigan, Tommy Maginnis and Jim Letten.
Maurice Ruffin and Susan Hutson (via phone)

Others Present:

Tracy Joseph, CLA Superintendent/ ROP Education Director
Nick Dean, CLA East Campus Principal
CJ Bower, ROP CFO (via phone)
Nancey Carter, ROP Education Business Manager (via phone)
Ski Broman, ROP CEO
James Bednark, ROP Executive Director

Proceedings:**I. Roll Call**

Meeting called to order at 5:44 (CST) by Maurice Lightfoot.

II. Approval of October Meeting Minutes

Mr. Lightfoot moved to approve the Agenda and meeting minutes; Judge Berrigan 2nd; all in favor, so moved.

III. ESP Report**EMO CEO Report—Ski Broman**

Discussion of the new St. Julian campus and projected timeline to move from Almonaster and Park locations. To ensure little disruption to students, Winter Break to be extended one week and move to take place just after Christmas.

St. Julian campus to be utilized fully, with cafeteria, main office and classroom buildings to be occupied after Winter Break. Sanctuary (Church) to be renovated later, serving as a gym and potential place of worship open to the community.

Superintendent Report – Tracy Joseph

- Further discussion of timeline for transitioning to St. Julian’s
- Discussed potentially utilizing Schwartz Building if necessary, but because of many issues with the building, students will be solely housed at new campus.

- Ms. Joseph handed out the Alternative Charter High School Renewal and Extension Framework documents from the RSD. Discussed each area of performance CLA will be evaluated on to renew the charter.
- Ms. Joseph handed out the 2013-2014 Charter School Annual Review Report (Academic Performance Framework) and illustrated how that information translates back to the renewal framework for the 2014-2015 school year.

Type 5 Charter Progress Report – Nick Dean/Tracy Joseph

Mr. Dean discussed the assessments being done for each of the students coming in. He also detailed his negotiations with the PBIS grant team; we will be awarded additional funds to provide adequate incentives for student behavior and achievement.

Students are recognized each week for Student of the Week and Most Improved. Basketball team is starting up.

Roster is 163; ADP is normally 80-100. EOCs are in process and students are being motivated by incentives to get their EOCs completed.

Hired on two new teachers to replace teachers who left. Redistributing classes for the next semester.

Financial Report –CJ Bower

Ms. Bower discussed the financials. Also indicated that a revised budget will be completed for Board review in the coming months because of actual enrollment shortfalls versus project enrollment.

Cash Flow ahead \$318K over last month. Financial Audit is moved back to 10/13-15; Ms. Bower will be onsite during this time.

IV. Board Updates

Board Retreat is finalized for January 24, 2015 from 8-noon. The regular board meeting will take place on the morning of the retreat at the new CLA campus.

Several new board members interested in joining. Ms. Nancey Carter will send out resumes and vet interest. Will invite them to the next board meeting. Judge Berrigan asked that Board terms be extended. Ms. Carter will amend Bylaws to reflect that language.

Subcommittee designations will be established for governance and fundraising during the board retreat.

V. Public Comment: No comments made by the public.

VI. Adjournment

Meeting adjourned at 6:45 PM CST. Minutes scribed by Nancey Carter for Maurice Lightfoot.

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