

Crescent Leadership Academy
Board Meeting Minutes
Wednesday, July 20, 2013
4:30 pm @ Crescent Leadership Academy
4300 Almonaster Blvd.
New Orleans, LA 70126

Board Members:

Present: Maurice Lightfoot, Sean Trimmer, Helen “Ginger” Berrigan and Maurice Ruffin (via phone)

Absent: Tommy McGinnis, Jim Letten and Susan Hutson

Others Present:

Tracy Joseph, CLA Superintendent/ ROP Education Director

Jim Bednark, ROP Executive Director

Chauncey Nash, CLA Principal

CJ Bower, ROP CFO (via phone)

Nancey Carter, ROP Education Business Manager (via phone)

Proceedings:

I. Roll Call

Meeting called to order at 4:34 (CST) by Maurice Lightfoot.

II. Approval of July Agenda and June Meeting Minutes

Judge Berrigan moved to approve the Agenda and meeting minutes; Sean Trimmer 2nd the motion. Agenda June meeting minutes approved.

III. ESP Report

Type 5 Charter Progress Report – Chauncey Nash/Tracy Joseph

Dr. Nash indicated vacancies for ELA, Math, Guidance Counselor, Registrar; they have a potential candidate for LCSW.

Leadership Team is working on Professional Development and Orientation. Teachers are due back on 8/4; Students are due back on 8/18-first day of school.

Open enrollment three days in July, including a Saturday; over 200 letters sent out to parents.

Corrective Action Plan (CAP) from the LDOE is in process. The Special Ed (SPED) files need to be corrected and the corrections are due by 8/1. Ms. Charmain Carter is developing the policies with TIERS to train staff to deliver services and document those services correctly within the IDEA guidelines. McKinney Vento (Homeless Policy) also needs to be adhered to by checking the status of the family if they have marked the homeless categories. Finally, ELL was handled incorrectly and needs to be corrected by providing materials in other languages when family/student is identified with that need.

Mr. Lightfoot asked when compliance would be met. Dr. Nash indicated that compliance would be achieved by 8/1-the scheduled due date. Once this deadline is met, when the state returns in January 2015, compliance will be maintained.

Financial Report –CJ Bower

Financials are all Year-to-Date and might vary once all the year-end data is received before the audit.

Balance Sheet: Net income \$649K which is good because of leasehold improvements and creating a West campus. Year should end around \$500K range. We will also be funded based on our final 2/1/14 count (237) versus last year when we were funded at 169.

Score card should be good this year as we have reserves and that is one of the categories of evaluation.

Executive Report – Jim Bednark

Acquiring property on the West bank to move school to before the end of the year. Ms. Bower working on procuring a month-to-month lease for the Almonaster facility to enable school to finish up here through the year.

Schwartz facility will also open in the fall where Career and Technical Education classes will be conducted, as well as servicing students who are credit deficient. Students needing individualized instruction will also be at the Schwartz facility.

IV. Board Updates

Board Retreat potential dates: Judge Berrigan suggested early in the semester and Mr. Lightfoot indicated a Saturday or Sunday might be the best choice. Mid-October was suggested with the potential of meeting at the new facility. Mr. Lightfoot will send out two dates for the board to choose from (10/11 and 10/18). Ms. Nancey Carter to send Mr. Lightfoot all member emails. He would like to put together a plan to put on the website so the community knows the direction of CLA.

Mr. Lightfoot suggested a golf tournament as a fundraiser to coincide so donors can meet the students, perhaps even have students volunteer so they interact with participants. Judge Berrigan also asked if the Angola trip could also be part of this year's activities.

Critical for board members to meet with Dr. Nash to determine which times are the best to plan fundraising events.

V. Public Comment: No comments made by the public

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VI. Adjournment

Maurice Lightfoot moved to adjourn the meeting, Maurice Ruffin 2nd the motion; all in favor.

Meeting adjourned at 5:42 PM CST. Minutes scribed by Nancey Carter for Judge Helen Berrigan.

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